

FAQs related to the open call. *Updated*

Note: This FAQ are a living document that will be, continuously, being updated during the open call process with some questions we have received from potential participants when they help to clarify any aspect of it. Therefore we advise all applicants to review this list periodically to check for any new information that could be of their interest.

1. How many Apps does the project expect to fund?

The project expects funding a total of 21 Apps, distributed in eight trials.

2. Is the App list a closed list? Could we develop other applications?

- It is a closed list because it is a result of the needs of the trials and we cannot ensure that it would be enough funding for Apps other than the proposed ones.
- However, if you are interested in developing other applications, please contact the project coordinator. It would be possible to join the Flspace project as an associated partner, with no funding. It would give you the access to Flspace features and tools thus having competitive advantage to your competitors either for commercial aspects after the end of the project or for Phase 3 of FI-PPP.

3. How many new beneficiaries should participate in each trial?

- We foresee to have typically one, maximum three new participant organizations per trial. The envisaged Apps in relation to the Flspace trials are described in D400.14.

4. Is it open to research institutes or only for industries? *(Updated)*

- Generally, any kind of organisation can participate in this open call. However, as requested by the EC workprogramme, we organised an open call to allow for the involvement of local solution providers and system integrators that can develop Apps in the scope of the 8 Flspace trials.

If a university or research institute decide to submit a proposal we would like to ask them appropriately explain on how they could realise the tasks that are expected by the envisaged local solution providers and system integrators. It should especially explain in the proposal to which degree its proposed work would contribute to the project objective of realising innovative applications scenarios with high social or economic impact making use of advanced Future Internet capabilities. At the same time, please explain on how they are planning to realise the overall available funding.

5. Can we participate in consortium with another company or it is recommendable that only single entities apply? *(Updated)*

- There is no official limit on how many partners can apply for a proposal. Nevertheless, taking into account the limited budget, then the number of partners, their expected role/tasks as well as their complementarity should be well justified.

6. What is the available funding per trial?

- The estimated total Commission funding available per trial is maximum €150.000. It includes funding of all Apps for given trial

7. What language should the proposal be submitted in?

- Proposals should be submitted in English

8. Can we present two or more proposals?

- Yes, you can submit as many proposals you want, but not in the same App.

9. Do we prepare proposals per Trial or per App?

- You should prepare one proposal per each App you apply for.
- You can apply for more than one App.

E.g. If one trial offers three Apps and you want to apply for all three, you should prepare three independent proposals. Each one will be evaluated independently. Please note that the maximum estimated budget is **€150.000 per trial**, not per App, this amount covering the funding for all Apps offered by the trial,. Each applicant decides how much funding requests for each App according to the requirements.

10. We want submit all Apps from a Trial. If the different Apps are closely connected to each other. Is there a possibility to specify two different efforts depending on getting the approval for only one or all Apps? (Updated)

- You should add a paragraph/section in each proposal where you say that you are submitting to the other Apps and indicating what benefit is achieved if efforts are integrated in all Apps. In this paragraph you could specify the different efforts depending on the approval of one Apps or more.

11. In the Guide for Applicant document the defined activity in the WP is RTD. Can we have tasks related other activities? (Updated)

- The tasks specified are the ones related to the App development and therefore RTD is the option to fill in the WP. You should explain only the tasks to develop the App and report their effort/costs accordingly. Other type of activities you could be involved will be added during the negotiation phase of the proposal in case your application is awarded in the open call (it will be common to all new beneficiaries).

12. How should the proposal be submitted?

- The proposals are submitted via email, in PDF format, before the call close date and time (December 18, 2013 17:00 Brussels time) to: cnect-ict@ec.europa.eu

The subject of the mail should be as follows: **Call 1 – Flspace / your proposal acronym vx.x**

You may make various submissions to assure your proposal may be considered for evaluation; however each proposal received supersedes all previous submissions. For this reason it is essential to follow the email subject guidelines (proposal name and VERSION).

13. How will my proposal be evaluated?

- The selection of experiments follows FP7 rules. The selection criteria are as follows:
 - Scientific and Technical Quality (concept, objectives, work plan)
 - Implementation
 - Individual participants and consortium as a whole (if applicable)
 - Allocation of resources
 - Impact
 - Contribution to expected impact as given in call text
 - Plans for dissemination
- The scoring rules are as follows:
 - Each of the above criteria is marked out of 5
 - The threshold for each criterion is 3
 - The overall threshold is 10 out of 15
- All proposals are evaluated by external independent experts approved by the Project Officer and contracted by the project. Experts sign confidentiality and conflict-of-interest declaration. Selected proposals will progress to a negotiation phase.

14. My proposal has been selected for funding, now what?

- If the negotiation phase is successful, proposed new beneficiaries have to complete the administrative process to join the project.
 - If not yet done, new beneficiaries have to register with the European Commission services and provide related documents concerning their legal registration and financial liability. They also have to register the Legal Entity Appointed Representative (LEAR) as main contact point between their organisation and the European Commission services.
 - In accordance to the guidelines and rules for participation in EC funded projects, the new beneficiaries have to provide related administrative and legal information.
 - Further information is also available via:
<http://ec.europa.eu/research/participants/portal>

15. What is the estimated number of trips I should budget for?

- For App developers, we estimate some 2-3 international trips at overall project level.)
- The App developers have to join trial related working meetings as well as bilateral meetings with other beneficiaries active in the specific trial addressed. The trial related meetings are organised in the main area of the trials. Therefore, travels have to be planned accordingly:
 - Netherlands: Crop Protection Information Sharing
 - Greece: Greenhouse Management & Control

- Norway: Fish Distribution and (Re-)Planning
- Germany: Fresh Fruit & Vegetables Quality Assurance
- Netherlands: Flowers and Plants Supply Chain Monitoring
- Germany: Meat Information Provenance
- Turkey: Import and Export of Consumer Goods
- Spain: Tailored Information for Consumers
- Additional review or technical meetings may be required.

16. When would my participation start, if selected and administrative process completed?

- The App developers are expected to start on April 1st 2014 (Flspace Month 13). The duration would be until the end of the project (March 2015).

17. What are the maximum reimbursement rates of eligible costs?

- The requested EU contribution shall be determined by applying the upper funding limits, per activity to the costs accepted by the Commission. Maximum reimbursement rates of eligible costs are
 - RTD (Research and technological development) = 50% or 75% for beneficiaries that are non-profit public bodies, secondary and higher education establishments, research organisations and SMEs.
 - Demonstration activities = 50%
 - Other activities (including administrative management) = 100%

18. What has to be reported for a reimbursement of costs?

- Each beneficiary of the project has to prepare the financial statements to enable a reimbursement of costs. Only eligible costs can be reimbursed.
- Several rules have to be followed within a EC funded project. Further readings are available via the following links:
“How to avoid common errors identified in cost claims”
http://ec.europa.eu/research/participants/portal/ShowDoc/Extensions+Repository/General+Documentation/Guidance+documents+for+FP7/Audits/FINAL-Error-AvoidFinanceErrorsFP7-19MAR2012_en.pdf
Guide to Financial Issues relating to FP7 Indirect Actions:
http://ec.europa.eu/research/participants/portal/ShowDoc/Extensions+Repository/General+Documentation/Guidance+documents+for+FP7/Financial+issues/financialguide_en.pdf

19. What support will be given to the developers selected in the open call?

- **Supporting the integration into the Flspace platform**
 - Flspace will provide required knowledge to the app developers to learn about Flspace features and toll and about how to install their software/applications and their own tools into the Flspace infrastructure.
 - In addition, new beneficiaries will have the opportunity to influence in the next releases of the Flspace

20. What major releases of the Flspace platform are planned such as to align App development?

Overall **four major releases** are planned for Flspace.

- **Technical specification of Flspace (ending in Sept 2013)** will provide a comprehensive specification of the Flspace features exposed to App developers.
- **Development and Validation Cycle 1 (ending in March 2014 – MS4 with the Aztec Release of Flspace):** Provides the first stable results of the initial software release and trials of Flspace together with the release of a set of baseline Apps.
- **Development and Validation Cycle 2 (ending in Sept 2014 – MS 6 with the Inka Release of Flspace):** Provides results of the second release and trials of Flspace, together with domain Apps, contributed jointly with open call members.
- **Development and Validation Cycle 3 (ending in mar2015 – MS 8 with the Maya Release of Flspace):** Provides the final release of Flspace and the final results of the cross-domain trials, including extended and refined Apps.

A detailed release plan for the Flspace platform components can be found in D200.1

21. Who can apply for developing Open Call Apps in Flspace?

- App developer partners should be established in an EU Member State or FP7 Associated State, and having comprehensive expertise in the following areas: software development, service engineering, app development (including mobile apps). Knowledge on Future Internet, Flware Generic Enablers and agile development methodologies would also be desired.

The required tasks involve the development of specific Apps integrated with the Flspace platform for trial experimentation in the following fields:

- Crop Protection Information Sharing
- Greenhouse Management & Control
- Fish Distribution and (Re-) Planning
- Fruit & Vegetables Quality Assurance
- Flowers and Plants Supply Chain Monitoring
- Meat Information Provenance
- Import & Export of Consumer Goods
- Tailored Information for Consumers

22. Which are the requirements of the Apps to be developed?

- The specific App requirements can be found in the document “D400.14 Technical Definition of the Open Call”, which is provided as part of the Open Call documentation

23. What support materials are available for proposers?

- Information about the Open Call is available on the website, www.fispace.eu. It consists of:
- Open call full text
- Guide for applicants
- D400.14 Technical definition of the Open Call
- D200.1 Flspace design and release plan
- D200.2 Flspace Technical Architecture and Specification
- D400.1 Detailed experimentation plans and initial work plans, including App Development
- Flspace Open Call FAQ

24. Can I ask for more information?

If you need clarifications about some technical or administrative aspects of the open call, you can request for it by sending an email to Fispace.info.opencall@fispace.eu. Then, the project will contact you to provide those clarifications or any documents that may support the response.